



**The Gemmological Association of Hong Kong Limited**

**香 港 寶 石 學 協 會 有 限 公 司**

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## **GAHK Journal Editorial Guidelines 2015**

- It is the goal of the GAHK annual journal to publish, both for our membership and internationally, technical articles, book reviews, and presentations providing information on global research & development in the fields of gemmology and jewellery as well as information about The Gemmological Association of Hong Kong.
- The GAHK annual journal accepts editorial contributions from research and/or practising gemmologists, academic bodies or individuals, technical experts and experts involved in the gem and jewellery business including gemstone suppliers and welcomes contribution both from inside and outside the Association.
- Targeted readers are those involved in the gemstone and jewellery business, in related businesses, laboratories, academic bodies, associations, academic sectors, government bodies, etc.
- All articles submitted must be original. All quotes, pictures graphics etc. taken from other sources must have received all necessary approvals and releases on contents, including text and pictures, from the author/owner. Without such permission and full recognition given to sources in captions, footnotes and references no article will be accepted for publishing by GAHK.
- The GAHK annual journal will be uploaded to the GAHK website for international downloading.
- Copyright of articles published in our Journal belongs to both the contributing authors and GAHK, and may not be reproduced without the permission of GAHK and the individual contributors.
- The editorial team of the GAHK journal will have full discretion on accepting, rejecting and editing information, materials and articles submitted.
- Articles will only be accepted if written in English and/or Chinese
- Articles should be engaging, concise, grammatically correct and non-commercial.
- English language articles should be written using British English spelling and grammar.
- Those writing in a language that is not their mother tongue should ensure that the text is of an acceptably high standard of English or Chinese. The Editorial team is happy to tidy all contributions but articles requiring substantial re-writing can no longer be accepted.
- All texts must be submitted in MS Word format
- All materials should be submitted by email to [info@gahk.org](mailto:info@gahk.org).
- All photos and illustrations should be of high quality, with good contrast and sharpness, and in JPG, PDF or TIF formats, with 300 dpi or higher resolution.
- A caption should accompany each picture, graphic or chart, describing what is represented.
- Charts, diagrams, sketches, should be drawn accurately and clearly, and must be suitable for reproduction.
- Authors are encouraged to create a link from their website to the online version of the GAHK journal, or copy their articles to their own website with a copyright transfer agreement from GAHK.



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## ● English punctuation rules:

- Periods are not used in acronyms and there should be no apostrophe in their plurals : GAHK, FGA, GGs
- Abbreviations of countries do not require periods or spaces: USA, UK, NZ
- Use a period only if the last letter of the abbreviation is not the last letter of the word, e.g. Prof. Vol. 1 p. 3 p. 23-25 et al. 2nd ed. etc.
- But: Dr Mr Ms Mrs vs and so on

## ● Format of notes and references

**Notes and References:** Please use The Harvard system in which authors' names (no initials) and dates (and specific pages, only in the case of quotations) are given in the main body of the text, (e.g. Collins, 2001, 341). References are listed alphabetically at the end of the paper under the heading "References".

References should be set out as follows, with double spacing for all lines:

**Papers:** Collins, A.T., 2001. The colour of diamond and how it may be changed. *J.Gemm.*, 27(6), 341-359

**Books:** Balfour, I., 2000. Famous diamonds. 4th edn. Christie's Books, London. p. 200  
Campbell-Pederson, M., 2004. Gem and Ornamental Materials of Organic Origin. Elsevier Ltd, Oxford

Abbreviations for titles of periodicals are those sanctioned by the World List of scientific periodicals 4th edn. Where books are referred to, the place of publication must be given.

Superscript and subscript should be used for temperatures, chemical formulas etc. e.g. 28°19'N and 57°45'E, Fe<sup>2+</sup>-Ti<sup>4+</sup>.

Abbreviations may be used without explanation for standard gemmological terms – e.g. SG, RI etc., but less familiar abbreviations should be defined at the first time of use e.g. standard deviation (SD)

Spacing for numbers and units:

A space should be put between a number and a unit, for example, 75 kg or 25 mm

Exception: 75%

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- If you know about any breaking news, important research and findings, policy issues, interesting stories, technological breakthroughs, matters for debate, studies or reports that you would like to share with the readers, please contact the Editors of the GAHK journal at [info@gahk.org](mailto:info@gahk.org).
- **Deadlines: material should be submitted for publication in this year's GAHK journal by 31 May 2015. Authors are encouraged to submit material earlier than this where possible.**
- One complimentary copy of the journal will be sent to each contributing author. Additional copies may be requested or purchased from GAHK.
- To contribute an article or for any inquiries, please contact the Editors of the GAHK Journal at Email: [info@gahk.org](mailto:info@gahk.org).